

## **Privacy Policy** (04/04/19)

### **Dogmersfield, Winchfield & Crookham Village Horticultural Society (the Society)**

#### **General Data Protection Act 2018**

#### **Who we are**

*The Society is a non-profit-making voluntary organisation existing to further local interests in amateur horticulture generally within the local community by means of talks, visits and an annual flower show and fête.*

#### **Information We Collect**

*Members' contact details - Name, Address, telephone number, email address, taken from the membership joining form or provided voluntarily by the member subsequent to joining the Society.*

#### **How We Use and Protect Your Personal Data**

*Personal data is used for the sole purpose of disseminating information on the Society's activities (talks, visits, newsletters, meetings, flower shows, subscriptions, membership cards, and any other horticultural benefit to our members, using email, telephone, postal communications and door-to door deliveries, as appropriate; and, in addition, events of a horticultural nature that might be of interest to members. We will never include an individual's contact details on our web site without their explicit permission to do so.*

*We will never disclose, share or sell your data to a third party organisation without your consent, unless required to do so by law.*

*The Society takes all reasonable precautions against illegal attempts to obtain members' details by use of masking, passwords, encryption, hidden folders etc., as appropriate.*

*A list of members' names appears annually in the Flower Show Schedule, distributed locally before each show. A member may choose not to be included in the list on joining the Society or subsequently by giving up to 28 days written notice to the Schedule editor by February 1<sup>st</sup> of each year, before the Schedule is printed.*

#### **How Long Information is retained**

*Members' contact details are recorded from the membership joining form when a member joins the Society and are retained only until that member voluntarily leaves The Society or dies.*

#### **If you would like to contact the Society**

*If you would like to contact the Society about this Privacy Policy or for further details about how we use your personal information, please contact [chairman@dwcvhortsoc.org.uk](mailto:chairman@dwcvhortsoc.org.uk)*

#### **Your rights**

*If you have concerns about the way the Society has handled your personal data please contact The Society in the first instance. If you remain unsatisfied you can contact the Information Commissioner's Office (ICO) on 0303 123 1113, by emailing [casework@ico.org.uk](mailto:casework@ico.org.uk) or by post at Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.*